

# How to Be a Good Listener



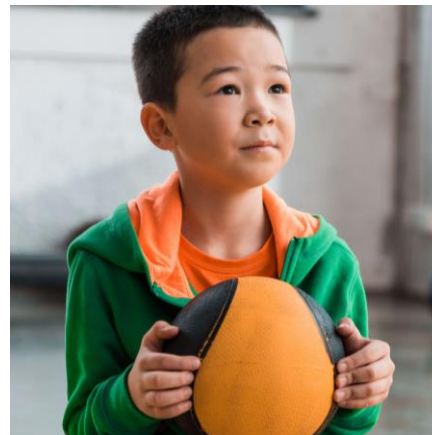
Look at the speaker.



Pay attention to what they say.



Don't interrupt.



Keep your body calm.